

Position: **Library Assistant**

School Jesuit High School **Date Needed** 2009-2010 School Year

Requirements Seeking a fulltime library assistant to handle circulation, reference, shelve and process library material, and to supervise the library's common areas and PC use. Position includes benefits.

- A Bachelor's degree required.
- Master's candidate in library science desired.

Special Instructions Send resumes to the attention of Paulette Mack. Email preferred, or via US Mail, to the addresses noted below. Interested candidates should inquire to the contact person below.

Contact Ms. Paulette Mack
Address 4701 North Himes Ave **City** Tampa **State** FL **Zip** 33614
Phone 813-877-5344, ext. 508 **Fax** 813-443-5445 **Email** pmack@jesuittampa.org